philanthropy & community engagement



There are several ways to transfer securities to Legacy Health:

- 1. Electronic transfer
- 2. Mailing
- 3. Hand delivery

1. ELECTRONIC TRANSFER

The most popular and efficient way to transfer securities to Legacy Health is by electronic transfer. If your stock is held at a brokerage firm, notify the broker that you wish to make a gift of securities to Legacy Health. Your broker will need written authorization from you before they can make the transfer. Be sure to tell them the name of the stock you want to transfer, the number of shares and where you would like your gift to be designated when it reaches Legacy Health. A Legacy Health stock transmittal form (available on the next page) can be used in place of a letter. Please mail or fax a copy of your authorization letter or the stock transmittal form to the following:

Attn: Gift Processing Legacy Health - Philanthropy & Community Engagement PO Box 4484

Portland, OR 97208 Fax: 503-413-6447

2. MAILING STOCK CERTIFICATES

If your securities are not held at a broker then you can either mail or hand deliver the certificates directly to Legacy Health's Office of Philanthropy. If mailing, send your **unendorsed** certificate(s) and a cover letter (including your name, address, and purpose of the gift) in an envelope. In a separate envelope, send a signed, signature guaranteed stock power. We strongly recommend using registered mail to forward your certificates and stock power. A stock power form can be obtained at your local bank or by calling Philanthropy & Community Engagement at 503.415.4700.

NOTE: Please DO NOT mail endorsed certificates. Once the certificate is endorsed, it is legal tender and can be exchanged by anyone. It is strongly recommended certificates not be sent to a transfer agent for registering in Legacy Health's name. This procedure is unnecessary and results in needless delays of the transfer.

3. HAND DELIVERY

Certificates may be given to a foundation gift officer or delivered to Philanthropy & Community Engagement at 2145 NW Overton, Portland, Oregon.

VALUATION OF STOCKS AND BONDS, OR GIFT CREDITING

For information regarding the valuation of stocks and bonds, or gift crediting, please contact Philanthropy & Community Engagement at 503.415.4700.

philanthropy & community engagement



STOCK DONATION BROKERAGE TRANSFER AUTHORIZATION FORM (To be completed by the donor)

City Print Nam Print Nam	State		Zip
	e		
Print Nam			
	e		
City	State		Zip
Email			
	shares ofstock name		
	Acct#	Dtc#	EIN#
	42225417	0280	23-7017276
	42224386	0280	46-5562403
	42225409	0280	93-1314469
	42225391	0280	83-0433165
	42227009	0280	93-0913392
	ansfer	Acct# 42225417 42225409 42225391	Acct# Dtc# 42225417 0280 42225409 0280 42225391 0280

Philanthropy & Community Engagement • Legacy Health • PO Box 4484 Portland, OR 97208

www.legacyhealth.org/giving • giving@lhs.org • 503-415-4700 • fax: 503-413-6447

To aid in proper gift acknowledgement/tax documentation, we ask your broker to please send a fax copy to: The Office of Philanthropy & Community Engagement, Legacy Health. Fax: 503-413-6447